



Scope of Services

CONSULTANCY



Change Management

Assist organisations in identifying and implementing Change Management strategies which will enhance growth and operational capacity of the organisation and development of the people within the organisation via:

- Company based assessment and analysis
- Workplace Culture based assessment and analysis
- Operational based assessment and analysis
- Personnel based assessment and analysis
- Compliance Auditing & Review,
- Skills Gaps Analysis & Employee Development Strategy

Risk Management

Review and identify risks/hazards associated within the working environment providing solutions for effective control measures to enhance a safe working environment for all persons involved in the workplace by undertaking but not limited to the following:

- Compliance Audits
- Baseline Risk Assessments
- Safe Work Procedures
- Management Plans

Project Management

Provide support and direction in relation to an identified project or projects, which can be provided in an advisory capacity or directly involved in the management of the project.

Quality Management

To assist business operational functions to comply in alignment with ISO9000 standards and protocols. Develop & implement QA based management system either directly or in an advisory capacity providing guidance on internal development.

ISO / OSHAS Audit & Certification

Service is designed for small to medium size operations, to have a compliant Integrated Management System in place which will enhance their operational capabilities and support an outcome in achieving the following International Standards and formal certifications:

- | | |
|-----------------|---------------------------------|
| • ISO9001-2015 | Quality Management |
| • ISO14001-2015 | Environmental Management |
| • ISO45001-2018 | Occ. Health & Safety Management |



"Pride in Excellence - Your Partner to Success"

GLOBAL TRAINING DIRECT SERVICES PTY LTD

Wayne Healy - Managing Director

PO Box AD70ADD Postnet, Kgale View, Gaborone

Plot 6862 Unit 8 Jwaneng, Botswana •

Mob: (+267) 76 910 369 Botswana

• Email: wayne@gtlds.co.za • Web: www.gtlds-training.com