

TRAINING COURSE OVERVIEW



African Mining Drilling Institute (PTY) Ltd

COURSE **MDP-MGE-008-2 TRAIN THE TRAINER**

DESCRIPTION The aim of the Train the Trainer course is to provide the participants with the necessary skills and knowledge to deliver effective classroom training. The participants become more confident in delivering presentations to an audience.

APPLICATION The course is designed for instructors, training specialists or other staff delivering classroom/workplace-based lessons/presentations in a training environment. There are no prerequisites for the Train the Trainer course, however, in order to fully benefit from the training, it is recommended that the participants are professionals whose task is to deliver classroom/workplace-based lessons in their competence area.

CONTENT

- Recognize the importance of considering the participants and their training needs, including the different learning styles and adult learning principles
- Know how to write objectives and evaluate whether these objectives have been met at the end of a training session.
- Develop an effective training style, using the training aids and techniques that are appropriate
- Understand the importance of an instruction guide to help a trainer prepare and deliver effectively and consistently.
- Conduct a short group training session that incorporates these training concepts.

OUTCOMES

- Recognise Training Needs
- Recognise & Understand Different Learning Styles & Adult Learning Principles
- Writing Training Objectives & Evaluating Training Outcomes
- Develop an Effective Training Style
- Preparation & Delivery of Training Effectively & Consistently

COURSE SIZE **Min:** 10 persons / **Max:** 15 persons

DURATION 3 Days